

## **Branch Operations Managers**

## **Key Responsibilities:**

- Account opening process.
- Documentation completion for both Deposits and Loan accounts.
- Cash management.
- · Cheque Book management.
- Record keeping of branch operations both in hard receipts and CBS entries.
- AML/CFT/KYC compliances.
- Compliances of Bank's Policies and SOPs

## Skill set required:

- Good Communication Skills
- Good Negotiation Skills
- Time Management
- Excellent Communication skills
- · Proficient in MS office.

## Job Specification:

- Graduate or Masters
- At least 4-5 years of experience in the Banking Industry preferably in the field of branch operations.



Interested candidate can submit their application on www.lolc.com.pk or email at: careers@pomicro.com



