

Location

Sundar Industrial Estate, Lahore

Available Position:

- **Incharge Warehouse**

Requirements:

Qualifications:

- Bachelor/ Master degree, specialized in Supply Chain Management or equivalent.
- Proven experience in warehouse management, preferably in the beverages industry.
- Strong organizational and leadership skills.
- Excellent knowledge of inventory management software and systems.
- Ability to analyze data and provide strategic insights.
- Effective communication and interpersonal skills.
- Knowledge of safety regulations and best practices in warehouse operations.
- Problem-solving and decision-making abilities.



Job Description:

We are seeking an experienced and detail-oriented Warehouse Incharge to join our dynamic team in managing the finished goods for our beverages manufacturing company. The ideal candidate will be responsible for overseeing the efficient receipt, storage, and dispatch of our products, ensuring accuracy, organization, and timely delivery.

Job Responsibilities:

- Maintain accurate records of all incoming and outgoing products.
- Implement and manage an efficient inventory control system.
- Conduct regular stock audits to minimize discrepancies.
- Optimize warehouse layout for efficient space utilization.
- Oversee the proper labeling and identification of products.
- Monitor and report any product damages or discrepancies.
- Coordinate with the shipping department for the timely dispatch of products.
- Collaborate with logistics department to optimize delivery schedules.
- Ensure timely and accurate order fulfillment, meeting quality standards.
- Track and report on shipment status and delivery timelines.

Send your resume to:

To: rafi.subhani@gourmetpakistan.com

CC: group.hr@gourmetpakistan.com

Please mention position title in subject line.