

AU Job Portal

- ▶ Home
- ▶ Search Jobs
- ▶ AU Website
- ▶ About AU Web Portal
- ▶ Employee Login

**Deputy Director Student Affairs**

Air University is looking for a qualified and experienced professional for the position of:

Deputy Director Student Affairs**Qualification Required:**

Post-Graduate degree preferably MBA / MPA etc from an accredited University with Professional training courses

Experience Required:**Minimum 5 – 7 relevant experience**

The candidate should have an appropriate combination of education, training, and experience that includes extensive expertise in Student Affairs Programs and Services, continuous quality improvement processes, budget and fiscal management.

Job Description:

Responsible for the Student Affairs budget planning and optimization;

Engage in strategic planning to set operational goals and initiatives;

Develop practices to coordinate programs, projects and activities to ensure efficiency and increase effectiveness

Hire and develop top talent and future university leaders;

Devises and deploys high impact strategies and practices that narrows the opportunity gap between students;

Devises and deploys high impact strategies and practices to drastically increase retention and graduation rates.

Collaboration and Innovation

Collaborate with faculty, staff, and students to embrace an inclusive learning community that values excellence, integrity, and respect for all cultures;

Establish a Strategic Plan that aligns with the University's mission and values and Master Academic Plan;

Develops a bold vision for the Student Affairs Unit and inspires results

Skills:

Conceptual Skills, Analytical Skills, Multi-Tasking, Communication & Presentation Skills, Professional Writing Skills, Interpersonal & Networking Skills, Computer Skills (MS-Office, Internet, Project Management Tools), Time Management (efficiency), Planning & Organizing skills, Decision-making skills, Crisis Management, Counseling & Mentoring, Training Skills

Remuneration

Air University offers competitive salary package. Other benefits include membership of contributory provident fund scheme, medical insurance and

pension insurance scheme.

*The position is Islamabad based only

*Only shortlisted candidates will be called for interview.

Required Qualification	Post-Graduate degree preferably MBA / MPA etc from an accredited University
Posted On	27-Nov-2023
Last Date	10-Dec-2023
Required Experience	5-7 Years
Required Skills	Candidate must have related skills.

Apply Now