



Join **Orient Group of Companies**, a leading national-level conglomerate, driving growth and achieving corporate excellence over the past two decades. Experience our visionary approach focusing on continuous improvement through engagement, offering rewarding careers, learning opportunities, and career advancement. Enjoy competitive compensation, benefits, and a positive work environment, as we shape the future together. Elevate your career with us!

We're
HIRING

Senior Officer HR / Assistant Manager HR -Operations

Key Responsibilities:

- Management of the full employee life cycle, including sourcing, recruitment, selection, onboarding, and exit, under the supervision of the head of the department.
- Propose, development and updating of HR policies, procedures and operating systems in the organization.
- Organizational Development interventions: Preparation of business cases in support of HR initiatives based on the findings of internal and external surveys, as well as HR Metrics & Analytics.
- Actively manage day-to-day HR related operational matters, provide HR support to functional departments with effective communication & coordination.

Eligibility Criteria:

Qualification: BBA/MBA-HR, M

Experience: Preferably, candidates should have 2-5 years of HR related experience in a Manufacturing

Salary & Benefits:

Competitive Salary with following

- Health Insurance
 - Provident Fund
 - Company Transport
- Other Benefits (as per Company Policy)



E-mail: marслан@orient.com.pk CC: zeeshan.a@orient.com.pk

Email Subject line: **Senior HR / AM HR**

Location: Orient Head Office - 26-KM, Multan Road, Lahore

Last date to apply: November 30, 2023



HR Department, Orient Electronics Pvt. Ltd, 26-KM Multan Road, Lahore. 042-35451618; 111-111-6600