



PUNJAB MUNICIPAL DEVELOPMENT FUND COMPANY

Positions Available

The Government of Pakistan has received a loan, Credit No.6243-PK from International Development Association (IDA) towards the cost of Punjab Cities Program (PCP), being implemented through the Punjab Municipal Development Fund Company (PMDFC). Local Government & Community Development Department (LG&CDD) is implementing/executing agency, to apply a portion of the proceeds of this credit to eligible payments. In order to strengthen the participating Municipal Committees (MCs) which are responsible for urban management and improvement of municipal infrastructure for satisfactory service delivery, LG&CDD intends to utilize the funds under (Window-2) for hiring of various experts having relevant qualification and experience for various cells/units for institutional strengthening and capacity building of the MCs for better service delivery. PMDFC is seeking the services of following professionals for Punjab Cities Program (PCP).

Sr.No	Position	Qualification	Experience Required
1	Municipal Finance Expert	<ul style="list-style-type: none">16 years of education or higher degree in Finance/ Commerce (M. Com)/ MBA (Finance) / Banking or Business Administration from HEC-recognized Institutes	<ul style="list-style-type: none">Minimum 12 years of post-qualification experience in financial management, budgeting & planning, audit & accounts with a special focus on Municipal Finance.Ability to assess the data collection needs and design the field data collection templates in consultation with stakeholders.Review and implement of Financial Management System in consultation with stakeholders
2	Local Govt Taxation Expert	<ul style="list-style-type: none">16 years of education or higher degree in law from HEC recognized Institutes.	<ul style="list-style-type: none">Minimum 12 years of post-qualification experience with local govt taxation processes.
3	Contract Management and Procurement Expert	<ul style="list-style-type: none">16 years of education or higher degree in Engineering // Business Administration or relevant education from HEC recognized University. PMP Qualified will be preferred.	<ul style="list-style-type: none">Minimum 12 years of post-qualification experience at national and international levels in the relevant field of civil engineering particularly infrastructure projectsExperience in working in complex environments and large infrastructure and/or civil worksAbility to address and manage all aspects of monitoring a construction (law and knowledge of construction contracts, construction information technologies, and follow-up.Experience in managing and supervising medium to large-scale construction works in the public sector;Working experience in the area of preparation, implementation, and monitoring of technical/ construction projects
4	Data Analyst	<ul style="list-style-type: none">16 years of education Computer Science / IT / Software Engineering, Economics, Statistics or from HEC Recognized Institute	<ul style="list-style-type: none">Minimum 5 years of Post Qualification Experience in analyzing project related data/activities.

The compensation for the positions is market-driven, commensurate with experience and qualifications. Please apply in confidence by **10th December, 2023**. Only shortlisted candidates will be called for interview who will apply through this job portal, www.jobs.punjab.gov.pk. Detailed Job Descriptions are available on www.pmdfc.org.pk

Note:

- No TA/DA will be admissible to candidates called for interview.
- The Company reserves the right to increase/decrease or dismiss any of the above-mentioned posts without specifying the reason
- The position is purely contractual.
- Applicant shall undertake on legal document that he has no legal right on claiming extension/regularization after currency of the project.