





Position Vacant



HANDS was founded by Professor A.G Biloo (Sitara-e-Imtiaz) in 1979. In the 44 years since then, HANDS has evolved as one of the largest Non-profit Organizations in the country. In addition, 36.7 million individuals are within easy access to our Health, Education, Livelihood, WASH, IDEAS, and Inclusive Development & Disaster Management programs.

Position: Chief of Party
Project: USAID Water Governance for Sindh (WGS) Activity

Place of Posting: HANDS District Office Jacobabad
No. of Positions: 01
Reporting Line: Head of Department WASH/Chief WASH
Salary: Negotiable

USAID Water Governance for Sindh (WGS) Activity

HANDS is implementing the USAID-funded WGS Activity to provide technical assistance and a wide range of practical capacity-building interventions to the Municipal Committee Jacobabad (MCJ) to deliver clean drinking water, manage wastewater and solid waste management services for the people of Jacobabad. WGS Activity will build human and institutional capacity to improve the water and solid waste system's operations, maintenance, and repair. Capacity-building approaches will be customized based on needs and context analysis and implemented as an integrated process in close coordination with the construction effort by USAID and the Government of Sindh through the Municipal Services Program Sindh. The over-arching purpose of the activity is that MCJ delivers sustainable and effective municipal services, building trust and ownership of the local community, leading to MCJ becoming financially self-sustainable.

Position summary:
The Chief of Party (COP) is responsible for the overall leadership, management, and implementation of the program and directly coordinates with and reports to the designated USAID Agreements Officer's Representative (AOR). At the organizational level, the COP reports to the HANDS Head of Department WASH/Chief of WASH. The COP supervises activity implementation and serves as the principal interlocutor with USAID and the Government of Sindh (GOS), including the Local Government Department, Municipal Committee Jacobabad, Municipal Services Program-Sindh and the District Administration Jacobabad. The COP ensures the activity meets its stated goals, compliance standards, and reporting requirements.

Responsibilities:

- Provide overall direction, strategy, and leadership to develop, articulate, and implement the vision of the activity.
- Ensure that managerial, administrative, and financial procedures comply with USAID policies and procedures.
- Serve as a primary point of contact with civil society, the media, local government officials, and other project stakeholders in Sindh, especially in Jacobabad.
- Ensure fundamental elements of safety and security management are fulfilled, including basic training for all project staff.

- Oversee technical and operational functions for achieving the goals of the project.
- Provide financial management and accountability of all project deliverables.
- Supervise all project personnel, consultants, and the activity sub-awards.
- Monitor project activities for results and maintain frequent contact with the HANDS Head Office and USAID, informing them about project progress and actual or potential problems.
- Lead the development and supervise the implementation of the Monitoring, Evaluation and Learning Plan.
- Supervise the development and implementation of the Gender Action Plan for the life of the WGS activity
- Lead the preparation and review of activity schedules and project reports and submit them on time.
- Oversee the development of the annual implementation plans, budgets, and other USAID deliverables
- Ensure, track and report periodically that the WGS activity is implemented according to the USAID principles of inclusive development outlined in the WGS Cooperative Agreement.
- Track and report periodically that the WGS activity workplace and implementation sites adhere to the principles of diversity, equity, inclusion and accessibility.

Minimum qualifications:

- A Master's degree or higher in international or economic development, public or business administration, public policy, social science, or a related field
- At least 10 years of demonstrated professional experience in leading and managing programs of similar scope and size in the Pakistani development context
- Proven ability to develop and communicate a shared vision among diverse partners and the ability to lead technical, operational and management teams
- Proven experience in working/liaising at the national, provincial and local levels
- Demonstrable knowledge of local government and governance systems, processes, and municipal services
- Experience working with USAID-funded programs and an understanding of USAID rules and regulations, or a similar professional exposure
- Demonstrated experience of leading and guiding community mobilization, outreach and behavior change activities and program
- Knowledge of/experience in public-private partnerships and outsourcing of basic services
- Demonstrated experience of capacity building and professional development
- Evidence of strong interpersonal and written communication skills

Head of Department (HR & ID)
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HANDS is an equal opportunity employer