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Position: ACE Coordinator
Total Positions: 1

Location: Qasimabad Campus

- > **Education:** Minimum Bachelors is required
- > **Experience:** Fresh- 2 years

- > **Core Knowledge Required:**
 - Understanding of event management.
 - Good understanding of vendor management.
 - Intermediate knowledge of social media management.
 - Understanding of digital marketing concepts.

Brief Job Description:

This position is responsible for ensuring that all events are executed according to the plan. Collect feedback of all stakeholders after every event and ensure error free recording of ACE data. It also includes complete record maintenance of ACE activities while motivating the student body to plan, execute and monitor various initiatives.

Apply at : humayun.ansari@bh.edu.pk
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