



THE CITIZENS FOUNDATION

WE ARE HIRING!

Regional IT Officer

Responsibilities

- Responsible for installing, configuring, and managing Microsoft Windows Client OS and software, along with troubleshooting and user support.
- Skilled in setting up and troubleshooting both network and local printers, and diagnosing hardware/software issues in desktops and laptops.
- Proficient in network topologies, IP addressing, and working in a domain environment; ensures backup systems are ready and all client computers have necessary software, including antivirus.
- Responsible for maintaining IT asset documentation, managing hardware inventory, and completing any additional tasks as assigned.



Experience: 1-2 years of relevant experience

Qualification: Graduate preferably in Computer Science / IT

Apply at: <https://careers.tcf.org.pk/job/regional-it-officer/>



www.tcf.org.pk



Karachi