

Urgent Hiring



Business Development Officer (Female)

Qualification:

MBA (Marketing) / B.E (Mechanical, Chemical, Electrical) / MS (Project Management)

Experience:

2 to 3 years experience of BD Department coordination.

Responsibilities:

- Interaction with clients and give introduction of company profile.
- Preparation of presentations and posting projects updates on LinkedIn profile.
- Maintain clients' feedback data.
- Preparation of Tender and bidding documents.
- Inter departmental coordination for submission of proposals.

Skills: • MS Office • Good Communication Skills • BD Documentation

Applicants with requisite skills and experience shall only be considered.

📍 LAHORE

Apply now at

hr@ikan.com.pk

042-35380462-4

www.ikan.com.pk

34 KM, Multan Road, Lahore