



WE ARE HIRING!

MANAGER FUND ACCOUNTING

RESPONSIBILITIES

- Ensure the accurate calculation and verification of the Net Asset Value (NAV) for all funds under management, including daily reconciliation.
- Responsible for Bank Reconciliation.
- Prepare and manage daily cash position
- Prepare monthly bank profit reconciliation working papers, ensuring accuracy and consistency.
- Verification of Refund of Capital and Income Paid on Units Redeem.
- Ensure the accuracy of quarterly, half-yearly, and annual financial statements for the funds.
- File quarterly withholding tax statements in accordance with applicable regulations.
- Preparation and Verification of regulatory reports.
- Liaison with trustee and other relevant department on fund accounting related matters.
- Liaison with Auditors (Internal & External) and Tax Advisor.
- Handle various internal and external reporting requirements, providing accurate and timely information as needed.

REQUIREMENTS

- BBA, BS or MBA with majors in Finance or ACCA, part CA and CMA qualified.
- 3 - 5 years of relevant experience.
- Firm grip on and not limited to Pakistan Company and Taxations Laws, Code of Corporate Governance, Reporting and Auditing Standards, NBFC's Rules and Regulations and other statutory bodies Rules and Regulations
- Excellent oral and written communication skills.
- Excellent analytical, problem solving, time management and organizational skills.



Interested Candidates can share their resumes at
hr.faml@faysalfunds.com



Call us at 021-111 329 725



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www.faysalfunds.com

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AM2++
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