



## Pak Poly Industries Private Limited

Pak Poly Industries Private Limited, a leading manufacturer of acrylic material in Pakistan, is looking for a qualified and experienced individual for the following position for its factory situated at **Kasur, Punjab**.

### Assistant Manager, Accounts & Administration

The candidate will be responsible for managing the day-to-day accounts function operations in compliance with laws and regulations at the factory which include cash management, vendor payments, preparation and disbursement of staff salaries, monthly and year-end closing. The candidate will also perform the leading role and manage the factory administration through seamless coordination, communication, and control of the full range of administrative support services.

#### Requirements:

- Qualification: MBA in Finance / Qualified Cost & Management Accountant
- Experience: 06 to 08 years of relevant experience in the manufacturing industry.
- The candidate should be a team player, possess excellent communication, people management, problem-solving and interpersonal skills.

**Preference will be given to those who can join immediately and live nearby factory.**

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We offer a market competitive salary with fringe benefits

Interested candidates may apply at [career@polystyrene.com.pk](mailto:career@polystyrene.com.pk) latest by **November 20, 2023**.

Please mention the position in the subject line.