



**OPPORTUNITY TO BECOME A PART OF PCAA'S
PROFESSIONAL TEAM
SITUATION VACANT NOTICE NO. 29/2023**

Pakistan Civil Aviation Authority requires services of qualified individuals to fill the following vacant posts on contract basis for **three (03) years** (extendable) where selection will be made purely on suitability and merit:-

S. #	Post	No. of Vacancies	Prescribed Qualification & Experience	Quota and Pay	Age Limit
1	General Services – SG-01 (Cook)	01	▪ Minimum Matric	▪ Merit	Maximum 45 years
2	General Services – SG-01 <i>Driver (License Holder)</i>	01	▪ Local Residents of Hunza (Domicile Holders).	▪ Lump Sum Pay Package shall be offered equivalent to Gross Pay of Rs.51,036/- per month with 05% annual increment.	
3	General Services – SG-01 (<i>Watchman</i>)	01	▪ Preference shall be given to Legal Heirs of EVHF Station Land Affectees at Gareth Hunza	▪ (Negotiable as per policy)	
4	General Services – SG-01 (<i>Cleaner</i>)	01			
5	Sanitary Attendant – SG-01 (<i>Gilgit Airport</i>)	03	▪ Minimum Matric ▪ Local Residents of Gilgit (Domicile Holders). ▪ Preference shall be given to the applicants with prior experience at Gilgit Airport		

Application Procedure:

- (a) Interested candidates are required to fill & submit Online Job Application Form available at www.caapakistan.com.pk within fifteen (15) days from the date of this advertisement.
- (b) Candidates will be required to upload scanned copies of certificate / degree of the required qualification only of the concerned post as mentioned above and CNIC while applying for the job.
- (c) In case a candidate does not upload the above documents with the online application form, his/her application will be rejected.
- (d) All the interested candidates must read the Terms of Reference (TOR) mentioned in the vacancy notice available at CAA's website before applying for the post.

Terms of Reference

- (a) Candidates not fulfilling the above requirements or submitting incomplete applications will not be considered.

- (b) Test / Interviews will be held at Karachi, Lahore, Islamabad, Peshawar and Quetta Airports for which separate notices will be issued (depending on the number of candidates).**
- (c) The candidates to be called for the interview have to produce original documents for necessary verification while appearing for the interview.**
- (d) No TA / DA is admissible for Test / Interview.**
- (e) Candidates using external influence or giving wrong information will be disqualified.**
- (f) Appointment will be subject to CAA's standards and medical fitness test.**
- (g) Selected candidate may be required to serve anywhere in Pakistan.**
- (h) Government servants / employees of autonomous bodies including CAA employees will be required to submit NOC from current employer at the time of interview.**
- (j) Application received after due date will not be considered / entertained.**
- (k) In case, any educational document is found fake/bogus at any stage, the services of selected candidate will be terminated immediately and he/she will be blacklisted in future.**
- (l) CAA encourages equal employment opportunity to women and people belonging to minorities.**
- (m) CAA reserves the right to cancel the partial or whole recruitment process at any stage.**

**ADDITIONAL DIRECTOR HUMAN RESOURCE
HEADQUARTERS PAKISTAN CIVIL AVIATION AUTHORITY,
TERMINAL-I, JINNAH INTERNATIONAL AIRPORT, KARACHI
TEL: 021-99072067**