

# CAREER OPPORTUNITY

“The Nation’s Bank”, **National Bank of Pakistan** aims to support the financial well-being of the Nation along with enabling sustainable growth and inclusive development through its wide local and international network of branches. Being one of the leading and largest banks of Pakistan, National Bank of Pakistan is contributing significantly towards socioeconomic growth in the country with an objective to transform the institution into a future-fit, agile and sustainable Bank.

In line with our strategy, the Bank is looking for talented, dedicated and experienced professional(s) for the following position in the area of **Compliance** based at **Karachi**.

01	Position/Job Title	Unit Head – International Compliance Unit (AVP)
	<b>Reporting to</b>	Wing Head – International Compliance Wing
	<b>Educational/ Professional Qualification</b>	<ul style="list-style-type: none"> <li>Minimum Graduation or equivalent from a local or international university / college / institute recognized by the HEC</li> <li>Candidate having Master’s degree and / or any other professional certification(s) will be preferred</li> </ul>
	<b>Experience</b>	<ul style="list-style-type: none"> <li>Minimum 06 years of banking experience in Compliance preferably Regulatory Compliance and / or AML / CFT / Sanctions Compliance or International Compliance</li> </ul>
	<b>Other Skills/ Expertise/ Knowledge Required</b>	<ul style="list-style-type: none"> <li>Excellent communication, interpersonal and analytical skills</li> <li>Excellent in MS office and BI tools</li> <li>Good understanding of banking operations / SBP regulations and banking law</li> <li>Ability to prioritize and accomplish tasks with strict deadline</li> <li>Team player, goal oriented &amp; result driven</li> </ul>
	<b>Outline of Main Duties / Responsibilities</b>	<ul style="list-style-type: none"> <li>To supervise the offsite review process of the team and recommend changes / updates as required in the mechanism</li> <li>To manage and conduct quality assurance of all International Compliance Division (ICD) reviews, regulatory reports &amp; trackers, offsite quarterly and monthly reports; and Compliance Committee of Managements (CCMs)</li> <li>To ensure the branches comply with new or amended regulations. Circulate relevant updates to the team. Keep track of action plans</li> <li>To review proposal, vendor assessment, user acceptance testing results, scenarios &amp; parameters assessment, conducted by the Country Compliance Officer (CCO) and share feedback as required. Keep track on the required review, assessment, and updates (if any) of the existing systems</li> <li>To ensure Branch Compliance Committee Meetings (BCCMs) are carried out as per frequency. Review and recommend changes to agendas and Terms of Reference (TOR) updates, as required. Prepare a quarterly summary update on the issues escalated by the Branch Compliance Committee Meetings for Head Office Compliance Committee of Managements (HO CCMs)</li> <li>To ensure QA and review of all Compliance related Policies and Procedures of overseas branches. Coordinate with Compliance Group stakeholder for feedback. Ensure detailed MIS of all overseas policies and procedures are maintained as per SBP framework requirement</li> <li>To prepare necessary agendas and presentation for the Compliance Committee of Management and Board Risk and Compliance Committee. Keep track of all relevant Agenda items and their escalations</li> <li>To liaise with Country Compliance Officers &amp; internal stakeholders. Maintain strong coordination with the Country Compliance Officers, Financial Institutions &amp; Remittances Group (IFRG) and Audit &amp; Inspection Group (A&amp;IG) on the matters under the purview of the Department through regular emails, con-call and online meetings</li> <li>To assign and follow-up for annual online compliance training programs for overseas Country Compliance Officers and International Compliance Division team members</li> <li>To manage team data and ensure MIS is maintained and updated as per requirements. Formalize the data presentation and reports. Submit monthly updates to the Wing Head</li> <li>To perform any other assignment as assigned by the supervisor(s)</li> </ul>
	<b>Assessment Interview(s)</b>	Only shortlisted candidates strictly meeting the above-mentioned basic eligibility criteria will be invited for panel interview(s).
	<b>Employment Type</b>	The employment will be on contractual basis for three years which may be renewed on discretion of the Management. Selected candidates will be offered compensation package and other benefits as per Bank’s Policy / rules.

Interested candidates may visit the website [www.sidathyder.com.pk/careers](http://www.sidathyder.com.pk/careers) and apply online within 10 working days from the date of publication of this advertisement as per given instructions.

Applications received after due date will not be considered in any case. No TA / DA will be admissible for interview.

**(We are an equal opportunity employer)**

**Women, Minorities and Differently-abled Persons are encouraged to apply**

**PID(K)1189/23**