



TERTIARY CARE HOSPITAL

NISH TAR-II MULTAN

VACANCIES ANNOUNCEMENT

Applications are invited for appointment on **Contract Basis** of suitable candidates having required qualification & experience for posts mentioned hereunder as per eligibility criteria defined in the Punjab Health Department Service Allied Health Professional Service Rules, 2012 (as amended), Punjab Health Department Technical Posts Service Rules, 2003, Punjab Health Department Paramedical Establishment Service Rules, 2003 and Punjab Health Department Miscellaneous Posts Service Rules 2003. **The applicants of Sr. No. 01 to 05 are directed to apply online through Punjab Information Technology Board (PITB) website www.job.gov.pk.**

Sr. No.	Name of Post	BPS	No. of Posts	Age	Eligibility	Date of Interview
1	Stenographer	15	1	18-25	(i) Higher Secondary School Certificate (second division) from a recognized board; (ii) A speed of 70 words per minute in short hand in English and thirty five words per minute in typing on typewriter or on computer; and (iii) Three months' office Automation certificate in computer covering MS Word, MS Excel, MS Power Point, usage of internet and e-mail from a recognize Institute.	06.11.2023
2	Accountant	15	01	18-25	B.A / B.Com (2 nd Division)	08.11.2023
3	Junior Computer Operator	12	3	21-25	Intermediate + MS Office / ICS (2 nd Division) with 40 wpm speed on computer.	11.11.2023
4	Junior Clerk	11	2	18-25	i. Higher Secondary School Certificate (second division) from a recognized Board with a speed of 30 words per minute in type writing; and ii. Proficiency in computer	13.11.2023
5	Store Keeper	11	2	18-25	Intermediate (2 nd Division) + 25 wpm typing speed	14.11.2023
6	Junior Technician (Radiography & Imaging Technology)	9	6	18-25	F.Sc. (second division) from a recognized Board having diploma in the relevant allied health sciences discipline from a recognized board. If none is available, then candidates having qualification of Matric (second division) with science from a recognized Board along with two years diploma in the relevant discipline from a recognized Institute.	15.11.2023
7	Junior Technician (Medical Pathology Technology)	9	4	18-25	F.Sc. (second division) from a recognized Board having diploma in the relevant allied health sciences discipline from a recognized board. If none is available, then candidates having qualification of Matric (second division) with science from a recognized Board along with two years diploma in the relevant discipline from a recognized Institute.	16.11.2023
8	Junior Technician (Pharmacy Technology)	9	1	18-25	F.Sc. (second division) from a recognized Board having diploma in the relevant allied health sciences discipline from a recognized board. If none is available, then candidates having qualification of Matric (second division) with science from a recognized Board along with two years diploma in the relevant discipline from a recognized Institute.	17.11.2023
9	Junior Technician (Surgical Technology)	9	2	18-25	F.Sc. (second division) from a recognized Board having diploma in the relevant allied health sciences discipline from a recognized board. If none is available, then candidates having qualification of Matric (second division) with science from a recognized Board along with two years diploma in the relevant discipline from a recognized Institute.	18.11.2023
10	Junior Technician (Cardiac Technology)	9	1	18-25	F.Sc. (second division) from a recognized Board having diploma in the relevant allied health sciences discipline from a recognized board. If none is available, then candidates having qualification of Matric (second division) with science from a recognized Board along with two years diploma in the relevant discipline from a recognized Institute.	21.11.2023
11	Sanitary Inspector	9	1	18-25	F.Sc. (second division) from a recognized Board having diploma in the relevant allied health sciences discipline from a recognized board. If none is available, then candidates having qualification of Matric (second division) with science from a recognized Board along with two years diploma in the relevant discipline from a recognized Institute.	24.11.2023
12	Laundry Manager	9	1	21-28	i. Intermediate from Government recognized Institute AND ii. Diploma Training Competency In Third Class Boiler Engineer Directorate Industries and Mineral Wing Development (Boiler Inspection Wing) from Government recognized Institute with three years experience in the relevant field and having extra technical qualification in the relevant field will be preferable.	24.11.2023
13	Receptionist	6	7	18-25	(i) Matric or an equivalent qualification from a recognized board. (ii) Preference shall be given to the computer literate person.	24.11.2023

TERMS AND CONDITIONS:-

1. This appointment will be **subject to concurrence from the Election Commission of Pakistan.**
2. Both Male / Female applicants having domicile of Province of Punjab can apply.
3. Appointments shall be made, **on contract basis, Under "The Contract Appointment Policy, 2004"** initially for a period of 03 years extendable subject to good performance.
4. Complete application alongwith attested copies of all educational certificates (like Matric. F.Sc. etc.) /

degrees / diplomas, copy of domicile, valid CNIC, work experience certificates (if any) and 02 latest passport size photographs must be submitted in the office of Medical Superintendent, Nishtar Hospital, Multan.

5. In case of "o" level & "A" level, equivalence certificate must also be submitted.
6. Applicants must present original documents at the time of interview.
7. Age relaxation in upper age limit shall be granted as per rule.
8. Quotas shall be observed as per Recruitment Policy, 2022.
9. Recruitment shall be made strictly on merit in accordance with "The Contract Appointment Policy, 2004/Recruitment Policy, 2022" and instructions issued from time to time by the Government of the Punjab.
10. Persons already in Govt. service should apply through their Departments alongwith NOC.
11. Incomplete applications as well as the applications received after the closing date shall not be entertained in any case.
12. Authority reserves the right to cancel, increase or decrease the number of posts at any level without assigning any reason.
13. No TA / DA shall be allowed to appearance in any test or interview.
14. Candidates are advised in their own interest to make sure before applying that they fulfill all the requirements of the rules relating to the post as mentioned above.
15. Applications addressed to the undersigned shall be received during office hours in the office of Medical Superintendent till **24.10.2023**.
16. Evaluation of the candidates shall be done as per "Selection Criteria for Appointment" as stipulated in the Recruitment Policy, 2022 of the Government of the Punjab. Furthermore Selection Committee may devise some written / practical tests for evaluation of candidates for any particular post to evaluate their capabilities as part of the "Interview" and assign marks accordingly.
17. Interview / Test of the candidates for the above mentioned posts shall be held in the office of Medical Superintendent, Nishtar Hospital, Multan on the date mentioned against each posts.

MEDICAL SUPERINTENDENT
NISHTAR HOSPITAL MULTAN

(LHR-G)

IPL-8373